

Facility project decision sheet

Use one sheet per project package. Attach qualified technical findings and keep individual asset records in the master register. Escalate immediate hazards through site procedures; this sheet is a planning aid, not a safety or compliance certification.

Building / project / owner / assessment date _____

Services affected / planning horizon _____

Evidence and proposed work

Asset / location	Finding / report / date	Action / dependency

Uninspected / uncertain items and next investigation _____

Priority / reason / required date / reviewer _____

Budget (USD; use ranges when uncertain)

Component	Amount / range / basis
Direct work	
Design / access / temporary services	
Contingency: base x rate	
TOTAL / funding / gap	

Fictional example: \$48,000 + \$22,000 + \$10,000 = \$80,000. A 15% allowance on all \$80,000 adds \$12,000: total \$92,000. Funding of \$75,000 leaves a \$17,000 gap. The allowance is illustrative, not a universal rule.

Independent review / next approval / due date _____

Completion evidence / actual cost / register updated _____

Guide: <https://yenra.com/real-estate/tool.html>

Primary starting points: DOE operations and maintenance